

Institute for the Study of Conflict Transformation

At the University of North Dakota

314 Cambridge St., Box 8009

Grand Forks, ND 58202-8009

MEDIATOR CERTIFICATION DESCRIPTION OF APPLICATION PROCESS

Mediators with a commitment to the practice of transformative mediation are invited to apply for certification by the Institute for the Study of Conflict Transformation, Inc. Certification is based upon a mediator's successful completion of the Summative Assessment Process developed by ISCT, which includes: (1) an assessor's evaluation of the mediator's practice competency according to a rating scale; and (2) an interactive component that assesses the mediator's understanding of the model and ability to apply it. This Summative Assessment Process is described in more detail in Mediator Certification: Frequently Asked Questions.

A mediator successfully completing the Summative Assessment Process will be designated a Certified Transformative Mediator™, will be listed on the Institute's web site and will be eligible for participation in any rosters sponsored by the Institute (provided they fulfill any additional requirements for roster participation).

Requirements for achieving certification:

1. Submit completed Application Form, with:
 - (1) Evidence of training and practice in transformative mediation.
 - (2) Videotape of either an actual mediation session, or an uncut, unscripted, unrehearsed mediation role play simulation, that demonstrates your practice and range of skills as a transformative mediator.
 - The tape should be approximately 30 minutes in length, and show realistic conflict interaction.
 - The tape should be clearly audible. (Experience shows that a table microphone produces the best sound quality.)
 - (3) Party Permission Form to accompany your tape, if you videotape an actual mediation (copy attached)
 - (4) Written Self-Assessment, not to exceed two pages (see Applicant's Guide to Preparing a Self-Assessment for a complete description of the Self-Assessment).
 - (5) Payment of the fee of \$750.

Send to:

Institute for the Study of Conflict Transformation, Inc.

University of North Dakota, Conflict Resolution Center

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2. Participate in a telephone or face-to-face interview with the assessor (see Mediator Certification: Frequently Asked Questions for a complete description of the purpose and scope of the interview).
3. Receive an overall rating of "Approved" by the assessor.

Requirements for maintaining certification:

Provide, every two years, the following documentation of ongoing practice and education in the transformative framework:

- (1) Evidence of participation in eight mediations, during that previous two-year period, using the transformative framework (which may include up to 4 approved simulations conducted in a group education setting, such as training or study groups).
- (2) Evidence of completion of twenty hours of continuing education in the transformative framework, which may include:
 - Attendance at Institute Symposia;
 - Attending training programs;
 - Delivering training programs;
 - Attending conferences or conference sessions relevant to transformative mediation;
 - Participation in study groups;
 - Mentoring (either consulting with a mentor or acting as a mentor);
 - Self-guided reading (but may account for no more than 25% of the total hours required).

August 2005

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APPLICATION FOR MEDIATOR CERTIFICATION

Name

First Middle Name or Initial Last

Address

Street

City State or Province Postal Code Country

Mailing address (if different)

Telephone

Business Home Fax

e-mail address

Education and Training

Educational degrees received:

Licenses and certificates earned:

Training in mediation (nature of the training and hours completed):

Mediation Experience

Number of mediations completed:

Number of years of experience as a mediator:

Types of disputes mediated and approximate percentages of total number for each type:

Special Skills and Experience

Language proficiency:

Other special skills and experience:

Institute for the Study of Conflict Transformation

APPLICATION FOR MEDIATOR CERTIFICATION

PARTY PERMISSION FORM CONSENT TO VIDEOTAPING

The mediation clients named below agree that our mediator named below may videotape our mediation session or sessions. We understand that the video will be submitted to the Institute for the Study of Conflict Transformation, Inc. (the Institute), for evaluation of the work of the mediator for its certification process.

We consent to use of the video for evaluation by the Institute, and understand that no other use will be made of the video.

We understand that we will not be paid for being videotaped or for the use of the videotapes.

A copy of this form will be kept in the mediator's file, and a copy will be given to each of the clients. The original form and the video will be retained by the Institute.

Mediator Signature: _____ Date: _____

Print name: _____

Client Signature: _____ Date: _____

Print name: _____

Client Signature: _____ Date: _____

Print name: _____